



**Post or Hand deliver only to:Electrical & Mechanical Directorate:  
The Secretary  
Commission of Examiners  
Private Bag X117  
PRETORIA  
0001  
OR  
Laborial House  
215 Francis Baard street  
PRETORIA**

**Enquiry: 012 309  
4111/4384**

**NO FAX OR EMAIL  
ACCEPTED**

**Department of Labour**

**OCCUPATIONAL HEALTH AND SAFETY ACT 85 OF 1993  
APPLICATION FOR ACCEPTANCE AS A CANDIDATE FOR THE  
EXAMINATION/S**

No letter will be issued unless the following documents accompany the request:

The following originally certified copies from South African Police Service (SAPS) not older than three (3) months must be attached to this application arranged in the following order: Listed below are the necessary documents:

- Copy of ID or Passport.
- Copy of qualification(s).e.g. Degree, National Diploma(S4,T3), National-N-Diploma or B-Tech
- If (National Diploma, National-N-Diploma or B-Tech) Copy of statement of result(s).
- Proof of a completed apprenticeship.
- A letter of good conduct from and verified by signature of the employer.
- Two years records of service describing all my practical experience in the maintenance and operation of mechanical / electrical machinery until present, verified by signature of my employer/s.
- Copy of mine certificate.
- Foreign qualifications must first be evaluated by SAQA, Certified Copy of SAQA not older than three months.
- Receipt of R130-00 payable at any Labour Centre or bank
  - o Account holder: Department of Labour
  - o Bank: First National Bank
  - o Account number: 62025135577
  - o Branch code: 253145
  - o Reference: OHS: GCC – (your surname and initials).

According to regulation 2 (5) of the Regulations concerning the Certificate of Competency, 1990, I hereby apply to be accepted as a candidate for the examination for a Certificate of Competency as \*Mechanical / Electrical Engineer Factories .(DELETE WHICHEVER IS NOT APPLICABLE)

**COMPLETE CLEARLY**

Title(Block Letters)	<input type="text"/>	Full Name	<input type="text"/>
Surname	<input type="text"/>		
ID No Or Passport No	<input type="text"/>		
Postal Address	<input type="text"/>		
Date & Place of Birth	<input type="text"/>		
Telephone No (w)	<input type="text"/>		
Telephone No (h)	<input type="text"/>		
Cell	<input type="text"/>		
Email	<input type="text"/>		

**ACADEMIC INFORMATION**

Degree (Mech or Elec)	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		
B-Tech	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		
National diploma(S &T)	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		
National -N- diploma	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		
Degree (Honour)	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		
Msc or M-tech	<input type="text"/>	Issuing authority	<input type="text"/>
Date of issue	<input type="text"/>		

**DECLARATION OF APPLICANT:**

I, .....ID..... declare that the information provided above is correct to the best of my knowledge. I have been informed on the regulations of admittance to the Department of Labour and examination. If false information is given and failure to comply with the rules and regulations, the Department of Labour has the right to withdraw my application and/or cancel registration.

**SIGNED AT..... (PLACE).ON THIS .....DAY OF**

.....[MONTH} .....[YEAR}

.....  
**SIGNATURE OF APPLICANT**

.....  
**NAME IN PRINT**